1 Meeting Opened

Meeting via Skype

Present

- Jack Bridges (chair)
- Anna Hepworth (administrator)
- Doug Burbidge (Treasurer)
- Fern Clarke
- Jess Bridges
- Laura Hodge
- Margaret Watts
- Samara Morgan
- Stephen McGlone

Apologies

- none

Meeting opened: 12:15

Minutes from previous meeting (2021-09-05)

- minor typos corrected
- accept the minutes - moved Doug, second Jess - carried by assent.

2 Matters arising from past minutes

- Access to the google drive for Stephen was sorted following the last meeting
- Doug was correctly reimbursed for the trademark payment
- Awards ceremony video - Samara has the credentials from Doug, so the next step can happen
- Email list - Microsoft 365 would not allow addition of people without @swancon emails - Sarah Parker has clarified issues to Doug; Jeremy's list had an issue that Jeremy has now resolved, so that is what we are currently using (wasff@sf.org.au). To Doug's knowledge these are working for everyone.

3 Correspondence

- Social media questions on whether Not-a-Con counts as a SwanCon, see general business.

4 Chair's Report

- nothing to report - all that I've done lately is hang out with treasury team

5 Administrator's Report

- nothing to report that isn't covered elsewhere.

6 Treasury report

- Balances:
  - Main account:$2843.49.
  - High interest: $8122.90.
- Budget: Link to budget in Google Drive
- Doug thanks the treasury group who have met once to get some training from Madelein @ Carbon Bookkeeping who resolved our issues; we are now paying less money for Xero, about half what we were, and not paying monthly fees to M but will have ad-hoc fees when they do some work for us, and answered other technical and training questions about Xero.
- Memberships are selling for Not-a-Con - about $716 from stripe from that (once a month transfers). Currently sold 21 tickets, 8 at the higher price. This is from one marketing email, which is not a bad result. There is a ConCom meeting a week from now, and we anticipate another marketing email after that.
- The WASFF budget presented last time, which was not in a passable state, treasury group have worked on it and the link was circulated ~1 week ago (link above). Would be good to work through, and possibly pass that today. Doug ran the board through the details of the budget with some explanatory information. The Xero changes mentioned above have been captured. Notes tab is not up to date and should not be considered part of the budget.
- Motion - That the budget as presented be accepted - moved Anna, seconded Laura. Carried by assent.
- Renewed domain; receipt for that will be presented to treasury shortly

7 CSC Chair Report

- Not much with respect to SC2021 because it is closed, there is not a full concom for 47, the Not-a-Con committee will form a full concom later.
- Discussing ideas to try and help get more members, which is our biggest concern
  - Cheap student price that is kept for several years is one option to keep people coming along; coordinating with appropriate uni clubs so that students know about it
  - discount for people contributing to programme if they don't normally come to the con

- ○ is the cost of child in tow affecting attendance?
  - ○ A concern was raised about how problematic individuals ('missing stairs') are dealt with in the community. Possibly we need to make the smiley face people more visible - high vis vests are one option for that. Samara - has all the documentation from running the Smiley face people; will send it through to the CSC
- ● Not-a-Con has a venue - the Stirling Community Centre (aka SCC Tuart Hill) that holds ~130 pp; some AV, will have to supply some; room for games, room for other; discussing methods of membership indicators -- name badges, wrist bands;
  - ○ concom have done a venue visit and there are no obvious issues. The venue have a virtual tour online that shows the one space with the partition folded away. The concom have done a practice run with the partition. Recent facility, accessibility looks good, everything we want is on the same level which is the same as the carpark, doors have ability to open wider - we will determine whether that needs to be set up for that, accessible toilet can be unisex (separate from other bathrooms), most doorways have no step but some to the balcony has a weather strip about 1cm high. Virtual venue tour.
  - ○ Samara queried whether any of the concom are on the accessibility group - suggested that they give a view on the venue.
  - ○ While we will have full run of the venue, if there are sporting events, they may need access to the toilets, so we may need to account for general public in the area. however, sentiment that we should be including the signs as a gentle nudge in the direction we want to go.
- ● SC47 / 2023 - CSC are looking for a venue; goal is to have the launch at the Not-a-Con, so would like to have the venue contracted by then.
  - ○ fundraising - containers for change
  - ○ experimenting with tie-dyed t-shirts
  - ○ CSC have advised concom that they need more members prior to getting going with the Swancon (they are sufficient for the not-a-con)

8 Motions on notice

- ● None for this meeting

9 General Business

- ● Does the Not-a-Con count as a SwanCon for the purpose of counting years of attendance. Community questions continue, can we please get a definitive statement on this.
  - ○ Anna declares a conflict of interest here because of offspring who wants to have achieved 20 swancons before turning 20.
  - ○ Doug points out that the badge says SwanCon; do we count that as a short hand for a more complex statement?

- ○ Jess - this has been a very weird time, so we aren't running a proper, as we know it convention, but it is like SwanCons used to be (ie. no guests and various other details doesn't make it not a SwanCon exactly).
  - ○ Doug - don't want to devalue it in the eyes of those who value it, but having this count as a SwanCon doesn't devalue it.
  - ○ Margaret - from the community - how many people will be disappointed by it not being counted v how many will be disappointed by it being counted.
  - ○ Doug - counting it unlikely to disappoint people; not counting it then yes.
  - ○ Fern - have people put in energy to run it, and people come along, etc. Does it have the feel of a con? Science fiction things/genre things happened.
  - ○ Stephen - we could define a convention for a future.
  - ○ Doug - this is our second ad-hoc decision, because the same issue happened last year with the online con
  - ○ Anna - if we had attempted to define a convention prior to 2020, we would never have captured the reality that we saw.
  - ○ Laura - we allowed people to consider whether they counted it as a convention, because how much they attended depended.
  - ○ Anna prefers ad-hoc.
  - ○ possible: pre-planned, specific location, organised by WASFF or equivalent (going forward but not backwards), full day at least.
  - ○ We want to keep it simple.
  - ○ could allow for future flexibility
  - ○ Anna - marketed as a SwanCon
  - ○ "The WASFF board has been asked if Not-A-Con 2022, brought to you by Swancon, counts towards 20-, 33-, and 42-year badges. The board has decided that Not-A-Con is brought to you by a Swancon, and is in place of a regular Swancon, and is the same happy meeting of like-minded fans that it always intends Swancon to be, and it therefore counts." Doug's proposed text
  - ○ "Going forward, anything run as a SwanCon, or run in lieu of a SwanCon, would be considered to count towards 20-, 33-, and 42-year badges. A maximum of one event per year could be counted this way" - Anna's proposed text
- ● Motion: That going forward, anything run as a SwanCon, or run in lieu of a SwanCon, would be considered to count towards 20-, 33-, and 42-year badges. A maximum of one event per year could be counted this way. Thus, Not-A-Con 2022 which is brought to you by SwanCon/WASFF, and is in place of a regular Swancon, therefore counts. Moved: Anna, second Doug. Carried with consensus.
- ● Brief discussion of the fact that we are not attending Pride - there are a number of factors, including timing, current conditions, and changes to the way that the Parade is being run. This is not something we feel we need to advertise, but at least we know the why.
- ● Social media contacts - issue raised by Stephen - we have a lot of legacy accounts in multiple social media settings, some of which are out of date/irrelevant. Do we want to close them down, remove the links from places? And just have a small number that are actually active?

- - Jess - depends on who is on what committee, which ones are getting used changes. eg. Desiree on Tumblr; we have an instagram and a dreamwidth.
    - Stephen - some people have access to some, while others has no access at all.
    - Jess - one of WASFF's jobs should be to have a central repository of this information including but not limited to the who has access, what the passwords are.
    - We should consider the mailing list the central point
    - Samara - can make posts from FB to instagram
    - Doug - page on wiki https://wiki.sf.org.au/Accounts - there is a column with login holders, and one with username and whether that is an @swancon, so whether we can recover it by that. - pretty much everything except the passwords.
    - Samara - we should look at having a 'social@swancon' or equivalent, and we shouldn't use personal email address for anything
    - Doug - other than Jeremy and the SF tech, everything is linked to swancon accounts.
    - general discussion of how we might handle the passwords. Some of these are in a google drive file, but this is minimal because of leakage issue.
    - Anna suggests that this is a question for the SF Tech people, as to what an appropriate method for safe password storage might be.
    - This needs to be more revisited after SF Tech have commented on.
    - Jess is in favour of keeping our range of social media even if they are dormant, so that each con com can decide on which of the social media options they want to use
    - Jack suggests getting rid of the LiveJournal as a security risk. All the content will have been transferred to DreamWidth.
    - Stephen - some recent committees have only used Facebook, which is an issue, so maybe we need to have a default set of social media that the CSC make clear to the committee they should be use. Facebook, email, and twitter are the three main ones.
    - Anna - the Discord is active, so we would encourage concoms to do that as well.
    - Doug - our twitter has 726 followers.
    - Facebook has 606
    - DIscord has 119, but that includes 3-4 bots (including a translation bot)
  - Discussion of the missing stair issue brought up by CSC; this has not been minuted. Board is now aware of the issue, and appreciated being made aware of the situation, but this remains a CSC topic.
  - plan for next meeting in ~8 weeks (Jan 2nd). Jack will check in 2 weeks before with the shift workers. Samara is more available because not cheerleading in Jan.

Meeting closed: 1:47 pm

Actions Arising

- Samara to get the awards ceremony video uploaded now that they have the YouTube credentials
- advertise the motion about the badges - Samara will follow up on Facebook; also to post to Discord - use the text that Doug proposed. (and Anna's, if relevant) . Doug will do something on Twitter.
- Samara will provide the smiley face people information to Laura
- Doug will report on the venue to the accessibility group to see what might need more attention
- Doug to follow up with the SF Tech list about how we allow the board to have access to a password list.
- Samara will consolidate the facebook feedback following the previous con

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